



*Please join us for this session to learn about the budget process and understand how the budget is developed.*

# **The Business Office presents a School Finance & Budget Planning Information Session**

## **“ Budgeting Basics”**

**September 17, 2025**

**6:00 - 7:30 pm**

**Administrative Offices  
179 Eagle Rock Avenue  
Room 203  
West Orange, NJ 07052**

Presented by:

Tonya M. Flowers, Business Administrator  
Trenae Lambkin, Assistant Business Administrator  
Dr. Melissa Simmons, Treasurer of School Monies